

**PROPOSED
MINUTES
of the**

APPROVED MINUTES
June 21, 2017
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome

MEMBERS Mr. Robert Strick
PRESENT: Mr. Ryan Andres
Mr. Mark Leighton
Mr. Robert Sullivan

MOTION Leighton
SECONDED Sullivan
APPROVED 8/16/17

MEMBERS Mrs. Mary Haskell
ABSENT: Mr. Jordan Jicha
Mrs. Suzanne Vimislik

ALSO Mr. Roland Doig, Superintendent
PRESENT: Dr. Renée Stalma, Assistant Superintendent
Mr. Ethan Berry, Business Executive
Mrs. Natalie Brubaker
Ms. Erin Eckert
Ms. Jill Rich, Donnelly Principal
Mr. Ralph Schuldt, Director of Facilities
Mr. Karl O'Leary
Ms. Kelly Howe, Resident
Ms. Marcia Guardia, *Country Courier*
15 Students & Parents

Robert Strick, Board President, called the meeting to order at 6:02 p.m.

RECORD OF ATTENDANCE – Mr. Sullivan made a motion, seconded by Mr. Leighton, to accept into record the attendance for the June 21, 2017, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (4 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – None

SUPERINTENDENT'S REPORT

Presentation: Mrs. Brubaker reported that the 7th grade Middle School students from Mr. O'Leary's class wrote some amazing poetry. Mr. O'Leary compiled poetry created by the students into an anthology, which he submitted for consideration in the Walt Whitman Birthplace Association's 31st Annual Poetry Contest for students in grades 3 through 12, which attracted 2,700 entries. The Richard T. Stank students' poetry collection *Dreams Devoured*, was entered in Category 1: Class Anthology, Grades 7 and 8, and was named Grand Champion in that category. Mr. O'Leary then had the students introduce themselves: Logan Everson, Jenna Lawrence, Gianna Morabito, Katie Howe, Sydney Burford, Kassie Page, Joseph Giamarino, Troy Schneider, Joshua Stewart, Kaelyn Roloson, Mason Matias, Gayle Valentine, Dawson McAvoy, Eric Yingling, and Regan Ryder.

Resolutions – Mr. Andres made a motion, seconded by Mr. Sullivan, to approve the following resolutions:

Special Education Recommendation – that the Susquehanna Valley Board of Education:

- Authorize the 14 services recommended on the CPSE list dated 5/5/17
- Authorize the 41 services recommended on the CSE list dated 5/5/17 – 6/7/17

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Natalie Brubaker	Middle School Principal	6/30/17
Scott Schwenz	Custodian	6/20/17
Terrence Rafferty	Courier	6/13/17

Appointment Middle School Principal - that Carmen Marino be appointed to the position of Principal, current assignment at the RTS Middle School, effective July 1, 2017, at a salary of \$87,000, with a three-year probationary period, and is eligible for tenure July 1, 2020.

Social Worker Appointment – that the following social worker appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Stacey Martin-Stilloe	School Social Worker	As Per Contract	8/28/17

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Janette Nabywaniec	Secretary - <i>Provisional</i>	As Per Contract	7/10/17
Valarie Ayres	Secretary	As Per Contract	6/22/17
Julie Sherwood	Secretary	As Per Contract	6/22/17
Amanda Killmeier	Teacher Aide	As Per Contract	9/5/17

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Theresa Yacobelli	Substitute Teacher – Certified	As Per Contract	6/22/17
Amy Thompson	Substitute Teacher – Certified	As Per Contract	6/22/17

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Janette Nabywaniec	Substitute Typist	\$9.70 Per Hour	6/22/17
Debra Mohr	Laborer	\$9.70 Per Hour	6/19/17
Joie Bealo	Laborer	\$9.70 Per Hour	6/26/17
Sandy Beamer	Laborer	\$9.70 Per Hour	6/26/17
Jasmine Newborn	Laborer	\$9.70 Per Hour	6/26/17
Kalyb Heamon	Laborer	\$9.70 Per Hour	7/10/17
Osvaldo Rivera-Escobar	Laborer	\$9.70 Per Hour	7/10/17
Kyle Leonard	Laborer	\$9.70 Per Hour	7/10/17
Chrostopher Harold	Laborer	\$9.70 Per Hour	7/10/17
Arianna Galusha	Laborer	\$9.70 Per Hour	7/10/17
Donovan Doty	Laborer	\$9.70 Per Hour	7/10/17
Joshua Loomis	Laborer	\$9.70 Per Hour	7/10/17
Isaih O'Brien	Laborer	\$9.70 Per Hour	7/10/17
Kyle Health	Laborer	\$9.70 Per Hour	7/10/17
Austin Newberry	Laborer	\$9.70 Per Hour	7/10/17

2017-2018 School Calendar – that the revised school calendar for 2017-2018 be approved as proposed.

Breakfast/Lunch Prices – that an increase for paid lunch and breakfast for the 2016-17 school year. Prices will be as follows:

Elementary Breakfast	\$1.60	Middle/H.S. Breakfast	\$1.60
Elementary Lunch	\$2.50	Middle/H.S. Lunch	\$2.60

Wrestling Mat – Whereas, the wrestling mat has a significant tear and needs to be replaced, creating a health and safety issue for students and staff, be it resolved, that the Susquehanna Valley Central School District Board of Education hereby appropriates \$10,007 from Unassigned Fund Balance (A 91700) to fund the cost of the replacement of the wrestling mat, thereby increasing the 2016-2017 General Fund Appropriation by this amount (in budget code A 2855.200-99-264 Athletics-Equipment).

Equipment/Instrument Disposal – Whereas, the Susquehanna Valley School District has Winterguard Equipment that no longer has value to the district since they are no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and, third, if these items cannot be sold or donated to dispose of them as trash.

Athletic Team Merger – that Susquehanna Valley Central School District merge a Girls' Hockey team with Ithaca School District for the 2017-18 school year.

Bid Awards – that that the Susquehanna Valley Board of Education approve the following bid awards:

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Buildings & Grounds, that the Susquehanna Valley Board of Education approve bid SV2017-2018:04 for HVAC Time & Materials and that it be awarded to Air Temp Heating & Air Conditioning, Inc. of 1165 Front Street, Binghamton, NY 13905 at bid prices as noted on the attached sheet.
- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Buildings & Grounds, that the Susquehanna Valley Board of Education approve bid SV2017-2018:05 for Garbage and & Recycling and that it be awarded to Taylor Garbage Service, Inc., of P.O. Box 362, 3051 Old Vestal Road, Vestal, NY 13850 at bid prices as noted on the attached sheet.
- Whereas, the Susquehanna Valley Central School District did open for public bid according to General Municipal Law, the following bid: SV2017-2018:01 Athletic Supplies, and whereas, the bids were publicly opened and read on June 8, 2017 at 11:00 a.m., in the BOCES Central Business Office, be it resolved, upon the recommendation of the Superintendent of Schools and the Purchasing Agent, that the bid for the Athletic Supplies be awarded to various vendors based on a line by line bid award.
- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Buildings & Grounds, that the Susquehanna Valley Board of Education approve bid SV2017-2018:06 for a GMC Sierra 3500 HD AWD truck, and a GMC Sierra 3500 HD AWD Dump Truck and that it be awarded to Matthews GM Center, 3721 Old Vestal Road, Vestal, NY 13850 at bid prices as noted on the attached sheet.
- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the following bids and that they be awarded to the following vendors:
 - Milk – Byrne Dairy
 - Ice Cream – Hershey
 - Meat and Cheese – Renzi, Behlogs, Ginsberg, Maines, Sysco, Lupos
 - Groceries – Maines, Renzi, Sysco, Ginsberg, Behlogs
 - Paper – Hill and Markes, Maines, Sanico, LJC, Renzi
 - Bread – Bimbo
 - Snacks – Ginsberg, Sysco, Renzi, Hill and Markes

Reserves – that the Susquehanna Valley Board of Education approve the following Reserves:

- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the use of the Employee Benefit Accrued Liability Reserve (A 86700) up to \$40,000.00 for the payment of retirement incentives based on unused leave days for retirements during the 2016-17 school year.

- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the funding of the Tax Certiorari Reserve (A 86400) in an amount up to \$250,000.00 for 2016-17.
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the increase of funds of the Capital Reserve (A 87800) in an amount up to \$375,000.00 for 2016-17.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 1620.432-10-130	A 5530.432-07-650	\$6,223.00
A 2110.142-99-990	A 2110.140-99-990	\$35,000.00
A 1620.431-10-130	A 9080.800-99-700	\$65,000.00
A 1620.432-10-130	A 9080.800-99-700	\$28,000.00
A 9050.800-99-700	A 9080.800-99-700	\$19,795.00
A 2250.472-99-400	A 1670.490-99-141	\$6,000.00
A 5510.512-07-650	A 1670.490-99-141	\$5,000.00
A 2250.472-99-400	A 2250.490-99-400	\$38,000.00
A 9731.700-99-900	A 9731.600-99-900	\$24,143.00
A 9732.700-99-900	A 9731.600-99-900	\$9,176.00
A 2110.120-01-200	A 9731.600-99-900	\$10,000.00
A 2110.121-01-200	A 9731.600-99-900	\$8,000.00
A 2110.130-05-202	A 9731.600-99-900	\$7,681.00
A 2110.130-06-203	A 2250.490-99-400	\$6,000.00
A 2250.150-05-400	A 2250.490-99-400	\$6,000.00
A 1620.160-10-130	A 2250.490-99-400	\$20,000.00

Upon vote the motion was approved unanimously. (4 yeases)

Retirement – Mr. Andres made a motion, seconded by Mr. Sullivan, that the following retirement be approved:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective Date</u>
Ann Vitovsky	Teacher	1986 – 2017 (31)	6/30/17

Upon vote the motion was approved unanimously. (4 yeases)

Instructional Appointment – Mr. Leighton made a motion, seconded by Mr. Andres, that the following instructional appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Dana Zietz	Teacher	Prof. – <i>Math 7-12</i>	As Per Contract	9/5/17	9/5/20

Upon vote the motion was approved unanimously. (4 yeases)

Amend 403b Plan – Mr. Andres made a motion, seconded by Mr. Sullivan, that the following be approved:

NOW, THEREFORE, BE IT RESOLVED that section 6.2 **Plan-to-Plan Transfers to the Plan** is hereby restated and amended to read as follows:

6.2 Plan-to-Plan Transfers to the Plan

(a) At the direction of the Employer, for a class of Employees who are participants or beneficiaries in another plan under Section 403(b) of the Code, the Administrator may permit a transfer of assets to the Plan as provided in this Section 6.2. Such a transfer is permitted only if the other plan provides for the direct transfer of each person's entire interest therein to the Plan and the participant is an employee or former employee of the Employer.

The Administrator and any Vendor accepting such transferred amounts may require that the transfer be in cash or other property acceptable to it. The Administrator or any Vendor accepting such transferred amounts may require such documentation from the other plan as it deems necessary to effectuate the transfer in accordance with Section 1.403(b)-10(b)(3) of the Income Tax Regulations and to confirm that the other plan is a plan that satisfies Section 403(b) of the Code.

(b) The amount so transferred shall be credited to the Participant's Account Balance, so that the Participant or Beneficiary whose assets are being transferred has an accumulated benefit immediately after the transfer at least equal to the accumulated benefit with respect to that Participant or Beneficiary immediately before the transfer.

(c) To the extent provided in the Individual Agreements holding such transferred amounts, the amount transferred shall be held, accounted for, administered and otherwise treated in the same manner as an Elective Deferral by the Participant under the Plan, except that (1) the Individual Agreement which holds any amount transferred to the Plan must provide that, to the extent any amount transferred is subject to any distribution restrictions required under Section 403(b) of the Code, the Individual Agreement must impose restrictions on distributions to the Participant or Beneficiary whose assets are being transferred that are not less stringent than those imposed on the transferor plan and (2) the transferred amount shall not be considered an Elective Deferral under the Plan in determining the maximum deferral under Section 3.

Upon vote the motion was approved unanimously. (4 yeas)

ASSISTANT SUPERINTENDENT'S REPORT – Dr. Stalma reported on the 2017-18 Annual CTLE Plan (Continuing Teacher Leader Education), formerly the PDP Plan. She stated there are a number of initiatives and workshops in the plan for the 2017-18 school year with a focus on various workshops this summer such as a phonics workshop specific to special education, flip classroom instruction, Bk-3 writing, and three sessions of the G Suite and Chromebook since we will be moving from iPads to Chromebooks in the High School this year. She said that there will be a focus on science with the science standards changing. There will be a focus on content area writing, and the fourth and fifth grade teachers will be involved in an iPad and Schoology training as we will be taking the High School's iPads and moving them down to the fourth and fifth grades so that every student in those grades will have an iPad. Those students will not be taking the iPad's home; there will be docking stations in the classroom for them. They will have a one-on-one iPad initiative, so this summer there will be CTLE for those teachers. Mr. Sullivan asked what the lowest grades that worked with iPads were. Dr. Stalma stated that we currently have K-5 class sets for every class, but will have one-on-one initiatives for the fourth and fifth grades this year.

2017-18 Annual CTLE Plan – Mr. Leighton made a motion, seconded by Mr. Andres, that the Board of Education approve the 2017-2018 Plan for Continuing Teacher and Leader Education (CTLE).

BOARD OF EDUCATION DEVELOPMENT REPORT – No Report

VOICE OF THE ADMINISTRATORS – Ms. Rich reported that the Donnelly orchestra and band went to the mall to perform, which was a reschedule from the snow storm, and she thanked Mr. Hine, Mrs. Clark and Mrs. Miller for their hard work putting that all together. The students have been enjoying their various field trips, all courtesy of the Donnelly PTA. Ms. Rich said that Donnelly had one student, Scarlett Rivera, join Mrs. Brubaker's students at Binghamton University for the poetry contest with a poem about dinosaurs. Donnelly recently held their Annual Spring Music and Arts Festival with a great turnout. The Annual Field Days was organized by Ms. Homoleski with the Kirkwood Fire Department there to let the kids run through the sprinklers. Donnelly Flag Day and Barbeque was a great day with beautiful weather, the Fifth Grade Graduation was held yesterday, and the final Cubs assembly will be held tomorrow.

Mrs. Eckert reported that Brookside started out the month with their fourth and fifth grade track meet with a number of records broken. She stated that SEFCU Mobile Banking came out and played a Plinko game with the children, and each banker received \$10 for playing the game to deposit into their account and also received a \$10 gift card to Target. SEFCU has done a wonderful job with providing opportunities for our students with saving. The PTA sponsored many field trips for the different grades, and she expressed her appreciation for their help. Mrs. Decker's class enjoyed the Zoo Mobile with the director of the zoo coming out and talking a little about the animals. The Field Days were a big success; thank you to Mr. Haskell and Mrs. Simpson for planning a great event. The cafeteria staff along with myself, Mr. White and Mr. Doig did a great job on a very hot day in the kitchen putting out 361 meals. Fifth Grade Graduation was today and was very well attended; thank you to the fifth grade team who organized that event along with the custodians who did a great job making the buildings and grounds look great.

Mrs. Brubaker gave a huge thanks to the custodians in the Middle School who have been very busy moving furniture, between setting up for testing in the gym to rearranging and moving every classroom in the entire school. The end of the school year came fast, but everything went very smoothly and quietly, which attributed to the quality and caliber of the students that we have in the Middle School and their families. The Middle School Awards Assembly was very well

attended and was held in conjunction with Genius Hour. Parents got to come in and see what the students had been working on the past ten months.

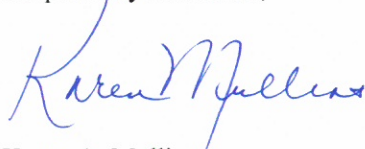
Mr. Schuldt reported that his staff works very hard over the summer getting the buildings and grounds ready for the new school year. He stated that he has been working with the architects and engineers on the upcoming project design.

VOICE OF THE PUBLIC #2 – No Comments

MOTION TO ADJOURN – Mr. Sullivan made a motion, seconded by Mr. Andres, that the meeting be adjourned. Upon vote the motion was approved unanimously. (4 yeases)

There being no further business, Mr. Strick adjourned the meeting at 6:43 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk